

# Shanghai Jiao Tong University Long-term Chinese Language Course (Full time)

## 【Introduction】

The Chinese language teaching at the International Chinese Education Center of the School of Humanities at Shanghai Jiao Tong University has a history of nearly 30 years. Currently, Chinese classes include the General track, (which is divided into 9 levels), the Program for Chinese Heritage Learners (Huayiban), the Advanced Culture and Business Course and other special classes, as well as elective courses such as Chinese Calligraphy, Taichi.

The International Chinese Education Center employs over 70 experienced teachers, most of whom have a Ph.D. degree or possess abundant experience teaching Chinese overseas. The Center features small class sizes and all classrooms are equipped with multi-media teaching facilities. Since 2003, the university has set up HSK test centers, providing comfortable and considerate services for the examinees.

Outside of the classroom, students can participate in a variety of extracurricular activities, for instance, foreign student talent competitions, museum and theater visits, intangible cultural heritage experiences, etc. to further develop their abilities, cultivate their interests, and make new friends.

Shanghai Jiao Tong University is located in the Xujiahui area, which boasts convenient transportation options and an elegant learning environment.

## 【Period of Schooling】

Students may apply for either one semester or one academic year. Each semester is 17 weeks long and students may apply for an extension based on their respective circumstances at the end of the semester.

## 【Type of long-term Chinese language classes】

### ◆ General track:

- 1、The general track has a total of 20 class hours per week. Please refer to [Appendix ①](#) for a sample class schedule.
- 2、Levels: The track is divided into 9 levels: Elementary 1, Elementary 2, Elementary 3, Elementary 4, Intermediate 1, Intermediate 2, Intermediate 3, Advanced 1 and Advanced 2.

### ◇ Program for Chinese Heritage Learners (Huayiban)

#### ● Target students:

The program is for students with a Chinese background (belonging to the Chinese diaspora) who can communicate in Chinese (no less than the level of our school after completing Elementary A) in daily life but have very limited ability in reading and writing Chinese characters (knowing less than 200 Chinese characters).

#### ● Program Objectives:

Rapidly and simulatenously improve students' ability to read and write Chinese characters as well as their original Mandarin listening and speaking skills through intensive training. Most students should feel confident enough to enter the intermediate level after one semester.

**Program format :** 20 class hours per week

Reading & Writing: 12 class hours/ week

Listening & Speaking: 8 class hours / week

✧ **Advanced Culture and Business Course (Advanced 3)**

- **Target students:** advanced students

- **Program Objectives:**

To provide seminars on Chinese traditional culture, Chinese society, and Chinese economy for advanced students who want to take a deeper dive into China.

- **Program format :**

20 class hours per week, with the following classes: Advanced Business Chinese, Financial Chinese, Selected Readings of Chinese Literature, Chinese History and Culture, English to Chinese Translation, etc. (Classes may vary. Please refer to the class schedule)

**【Elective courses】**

HSK Tutoring class, Tai Chi, Chinese Calligraphy

**【Cultural Activities & language practice】**

Visits to historic cultural sites and natural sights in Shanghai;

**【Semesters & Registration periods】**

**Spring semester:** February to June.

**Application Period:** September 15<sup>th</sup> to December 15<sup>th</sup> of last year

**Fall semester:** September to January

**Application Period:** March 15<sup>th</sup> to June 15<sup>th</sup>

**Study period:**

**2025 Spring semester:** Feb.17 2025 to June.13 2025

**2025 Fall semester:** Sep.15 2025 to Jan.16 2026

**【Fees】**

1. Application Fee: RMB 450 – nonrefundable
2. Tuition: RMB 10,500/semester, RMB 21,000/academic year (Includes 1 elective courses and cultural experience activities, does not include optional course materials and travel)
3. Textbook: around 300RMB
4. Payment:
  - (1) Application Fee: online payment or bank remittance.
  - (2) Tuition: bank remittance before registration day or by bank card/credit card on the registration day. The acceptable bank cards include China UnionPay (not charge fee), VISA and MASTER. The extra charge (1.9%-3.5%) of international bank cards is to be paid by students themselves.

Note: Please DON'T transfer through ATM. In the "remarks" section, leave a comment with your full name, Student ID number, or online application number when you transfer through the bank. Please upload a copy of transfer to your application form, and send the transfer receipt to:

[yanjunzhang@sjtu.edu.cn](mailto:yanjunzhang@sjtu.edu.cn).

For further questions about the payment, please contact [yanjunzhang@sjtu.edu.cn](mailto:yanjunzhang@sjtu.edu.cn), Tel:0086-21-62932479

## 【Application Requirements】

1. A valid passport (passport should have a validity period of at least one year)
2. Aged from 18 to 60 and in good health.
3. Abide by the laws of the People's Republic of China and observe the rules and regulations of the university

## 【Application Procedure】

### Step 1: Online application

Register with your email address, sign in with your email address and initial password, complete the online application at <http://applychinese.sjtu.edu.cn>. You are required to provide 2 email addresses to avoid a failure to receive the admission documents.

### Step 2: Upload Documents:

1. A photocopy of your passport page with personal information and photo. If you are already in China, please provide a photocopy of your valid Visa or Residence Permit as well. (jpg, ≤3MB)
2. A recent photo (Color photo in jpg/jpeg format, pixel bigger than 295x413, ≤200kb).
3. Supplementary Information Form for Language Students
4. If you are studying at another university/school in China, please submit a study transcript and an attendance letter issued by the International Student Office or the school of your host university with their contact information.

**Step 3: Pay the application fee RMB 450:** It can be paid through online payment, through bank wire transfer or through credit/banking card in our office. **Please DON'T transfer through ATM.** Please refer to Appendix ④ for Remittance Information.

### Step 4: Submit the application form

## 【Admission and registration】

1. We will issue an electronic version of the Admission Notice and electronic version of the Visa Application Form for Study in China to those who are accepted by Shanghai Jiao Tong University.
2. Visa: The relevant documents for applying for a student visa or Residence Permit for study will be notified by email. The visa application form for foreign students in China will be issued electronically.  
Those who study for more than 180 days will receive a JW202 form, and those who study for less than 180 days will receive a DQ form. After receiving the email, students should visit the "Study in China" website (<https://www.studyinchina.edu.cn>), click "Visa Application", and download the files.
3. Students should bring their passport, Admission Notice, Visa Application form, and other required documents to the Embassy or Consulate of the People's Republic of China to apply for a student Visa (X1 or X2).
4. Students shall come to Shanghai Jiao Tong University on the registration date indicated on the Admission Notice.

5. Students will get the timetable (Please refer to Appendix①), buy insurance, pay the tuition, and take the placement test during the registration day.
6. If the student is not admitted due to unsuccessful document review, the application fee will not be refunded.

### **【Insurance】**

According to the pertinent regulations of the Ministry of Education and the school, the school will exercise full-member insurance system for international students. International students must have insurance in accordance with relevant national regulations and school requirements. The students who do not have the required insurance will be rejected for registration. For more details, please contact: +86-21-62821076, Email: [clpvisa@sjtu.edu.cn](mailto:clpvisa@sjtu.edu.cn).

### **【Visa】**

**Students must study on a student visa**, the student visa doesn't have any working or internship permission. Those who have no valid student visa (X1/X2) or Residence Permit will be rejected to enroll or study at SJTU. For more details, please contact Tel: +86-21-62931076 and [clpvisa@sjtu.edu.cn](mailto:clpvisa@sjtu.edu.cn)

### **【Accommodation Registration】**

No on-campus accommodation for non-degree Chinese Language students

According to Article 39 of the Exit and Entry Administration Law of the People's Republic of China, foreigners who live or stay in a residence other than a hotel shall register with the public security organ of their place of residence and make a declaration within 24 hours after check-in. The procedure is as follows: Please go to the Student Service Center of Xuhui Campus to obtain the Temporary Accommodation Registration Form with your passport and rental contract; After that, take the FORM to the local police station to apply for the REGISTRATION FORM OF TEMPORARY RESIDENCE for overseas personnel. Overseas residents can also scan the QR code by mobile phone, select a language, and self-declare after registration.



### **【Refund Policy】**

If you withdraw from the course in the middle of the semester, the registration fee will not be refunded. According to the Chinese Language Handbook for International Students, 75% of the tuition fee will be refunded in the first two weeks of the course, 50% of the tuition fee will be refunded in the third week, and from the fourth week onwards, the tuition fee for the semester will not be refunded.

### **【Certificate of Completion】**

Students are required to attend class on time and take the final exam. Those who pass the examination will be issued a certificate of completion and a transcript.

### **【Appendix】**

#### **1. Sample class schedule:**

**Time arrangement of courses varies by level. The class schedule below is for reference only.**

Class Schedule for Intermediate 1 ( Sample )						
TIME\WEEK		MON	TUE	WED	THU	FRI
AM	PERIOD 1-2	Intensive Reading		Intensive Reading	Listening	
	PERIOD 3-4	Listening		Intensive Reading	Writing	
PM	PERIOD 5-6		Spoken Chinese			Reading
	PERIOD 7-8		Spoken Chinese			Reading

PERIOD 1-2 8:20am-9:50am      PERIOD 3-4 10:10am-11:40am  
 PERIOD 5-6 12:55pm-14:25pm    PERIOD 7-8 14:45pm-16:15pm

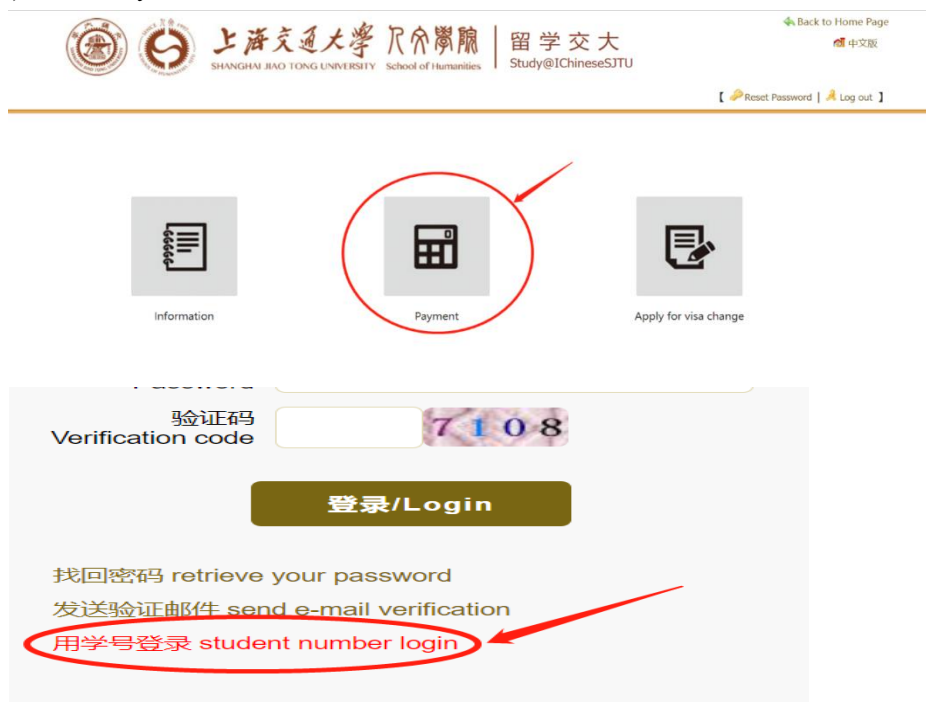
**2.Payment Method**

Please finish the payment before the regulated date, or you will be regarded as giving up the course. The application fee is nonrefundable.

**1) Online payment (Alipay /WeChat Pay /Credit card)**

a) Please log in to the application website: <http://applychinese.sjtu.edu.cn> with your student number (HXXXXXXXXXXXX). The password is the last 6 numbers of your passport number. If your student number is not HXXXXXXXXXXXX, please pay in other ways.

b) Click “Payment”



c) Fill in the payment amount.

Those who applied for one academic year need to log in 2 times to pay for the whole amount of tuition fee. Because fees are separated per semester, the student should pay RMB 10500 on each login for a total of RMB 21000.

d) Select a payment method



### 3. Bank Remittance

Please **DON'T** transfer through ATM. Leave a remark with “application fee/tuition+ your full name+ Student ID number /online application number” when you transfer through the bank. A scanned copy of the transfer receipt is requested to [yanjunzhang@sjtu.edu.cn](mailto:yanjunzhang@sjtu.edu.cn)

#### Remittance Information

Name	SHANGHAI JIAO TONG UNIVERSITY
A/C	439059226890
Bank	BANK OF CHINA, SHANGHAI JIAOTONG UNIVERSITY SUB-BRANCH
Bank Add	NO.800 DONG CHUAN ROAD,SHANGHAI, CHINA
Swift Code	BKCHCN BJ300
Addition	Please make a note: <b>tuition fee/application fee</b> +Full name + Application Number

#### 【Contact information】

**International Office:** International Office, School of Humanities, Shanghai Jiao Tong University  
**Address:** Room 105A, Lecture Building No.1, No. 1954, Hua Shan RD. (or No. 655, Pan Yu RD.)  
 Shanghai, China

**Phone Number:** +86 21 62932277

**E-MAIL:** iso@sjtu.edu.cn

**Website:** <http://ichinese.sjtu.edu.cn>

**Office Hour:** Monday- Friday 8: 30-11: 00, 13: 30-16: 30

**【Other Affairs】**

- 1) Visa, Insurance, Student card: [clpvisa@sjtu.edu.cn](mailto:clpvisa@sjtu.edu.cn) 021-62821076
- 2) Payment: [yanjunzhang@sjtu.edu.cn](mailto:yanjunzhang@sjtu.edu.cn) 021-62932479
- 3) Academic Affairs: [daixing@sjtu.edu.cn](mailto:daixing@sjtu.edu.cn) 021-62821015
- 4) Student Affairs: [zhjinpo@sjtu.edu.cn](mailto:zhjinpo@sjtu.edu.cn) 021-62821017

**Address of the university**

Gate 2:125 West Huaihai Road, Shanghai (near Xinhua Road, Subway Line 10, 11 Jiaotong University Station, Exit 4)

Gate 3:655 Panyu Road, Shanghai (near West Huaihai Road)

Gate 5:55 West Guangyuan Road, Shanghai (near Huashan Road, Gongcheng Road, subway Line 1, 9, 11, Xujiahui Station Exit 18)

Main Entrance: 1954 Huashan Road, Shanghai (near West Guangyuan Road)

Map of the school (Xuhui Campus): <https://map.sjtu.edu.cn/>