

2024 Fall Semester Part Time Chinese Language Course

(Business Chinese & Comprehensive Chinese)

1. Application Requirements

(1) Aged from 18 to 55 and in good health., Abide by the laws of the People's Republic of China and observe the rules and regulations of the university.

(2) A passport with a valid Residence Permit.

2. Registration periods

Mar.15, 2024---July.31, 2024

3. Study period:

Sep.19, 2024—Jan.10, 2025 (holidays excluded)

Class hours

Tuesday, Thursday 18:30-21:05

4. Application Fee: RMB 450 – Nonrefundable

Tuition: Business Chinese	RMB 8,100/semester
Comprehensive Chinese	RMB 6,900/semester

5. Application web: <http://applychinese.sjtu.edu.cn>

6. Study form: in-person study

7. Course Description (small-class, no more than 15 students each class)

(1) Business Chinese

The program is designed for foreigners who has already worked in China and foreign students who hope to do business with Chinese in the future. The applicants shall pass New HSK Level 4 or have equivalent Chinese level.

Business Chinese, as Chinese for Specific Purpose, is a program aimed at developing language skills and communication arts for doing business in China. The program will help students expand business-related vocabulary, learn business-related sentences and develop communication arts under various business situations. In addition, the program will help students improve language skills (listening, speaking, reading and writing) vital for business activities and learn Chinese business culture.

(2) Comprehensive Chinese

Comprehensive Chinese 1: It is designed for beginner. After learning, students can master 300-400 words and around 250 Chinese characters, have basic communication skills (shopping, order, travel, appointment, etc.), and pass HSK2.

Comprehensive Chinese 2: It is designed for learners who have mastered 300-400 words and have basic communication skills (shopping, order, travel, appointment, etc.). After learning, students can master 800 vocabulary and around 500 Chinese characters, further communication skills (party, train travel, hotel stay, talk about weather, habits and health, etc.), and pass HSK level 3.

Comprehensive Chinese 3: It is designed for learners who have mastered 700-800 words and have further communication skills (gathering, travelling by train, staying in hotels, talking about the weather, habits and health, etc.). After learning, students can master 1200 words and 700-800 Chinese characters, have complex communication skills (interview, bank business, wedding, gift giving, etc.) and pass HSK level 3.

Comprehensive Chinese 4: It is designed for learners who have mastered 1200 words and have relatively complex communication skills (interview, bank business, wedding, gift giving, etc.). After

learning Chinese, students can master about 2000 words and 1200 Chinese characters, have complex communication skills (description and evaluation of occupation, hobbies, characteristics of people and things, etc.) and pass HSK level 4.

10. Application Procedure

Step 1: Online application , Register with your email address, sign in with your email address and initial password, complete online application on the web-site of <http://applychinese.sjtu.edu.cn>

Step 2: Upload Documents:

1. A photocopy of your passport page with personal information and photo. (jpg, ≤3MB)
2. A photocopy of your valid Residence Permit.
3. A photocopy of your recent photo (jpg, 2.2x2.8cm, 300 pixels/inch, ≤10k, Bareheaded).

Step 3: Pay the application fee 450 yuan: It could be online payment paid, wire transfer through the bank or paying in credit/banking card in our office. Please DON'T transfer through ATM.

Step 4: Submit the application form

When you are pre-admitted (within about 10 working days), you will receive an automatic confirmation email from the system. The following announcement will be informed via emails.

【Special attention】

1. A minimum number of 8 students is required to start a class. In the case there are less than 8 students and the class is cancelled, all the fees will be refunded,
2. Students in the programs cannot apply for student visa, on-campus accommodation, and student card.

11. Payment Method

(1) Online payment (Alipay /Wechat pay /Credit card)

a) Please login the application web: <http://applychinese.sjtu.edu.cn> with your student Number (HXXXXXXXXXX) which is on the Admission Notice. The password is the last 6 numbers of your passport number.

b) Click “Payment”

登录 Log In 注册 Register

电子邮件 e-mail

密码 Password

验证码 Verification code

登录/Login

找回密码 retrieve your password
发送验证邮件 send e-mail verification
用学号登录 student number login

c) Fill in the amount of payment



d) Select a payment method



(2) Bank Remittance

Please **DON'T** transfer through ATM. Remark “application fee/tuition+ your full name+ Student ID number /online application number” when you transfer through the bank. A scanned copy of the transfer receipt is requested to yanjunzhang@sjtu.edu.cn after the remittance

Remittance Information

Name	SHANGHAI JIAO TONG UNIVERSITY
A/C	439059226890
Bank	BANK OF CHINA, SHANGHAI JIAOTONG UNIVERSITY SUB-BRANCH
Bank Add	NO.800 DONG CHUAN ROAD,SHANGHAI, CHINA
Swift Code	BKCHCN BJ300
Addition	Please make a note: Full name of the Applicant + Online Application Number

12. Does Shanghai Jiao Tong University provide completion certificate and transcript?

Students are required to attend classes every day and take the final exam. Electronic certificates and transcripts will be provided upon the completion of the courses.

13. May I get a refund if I drop out the course?

According to the regulations in <Handbook for International Students Studying Chinese Language>, students who apply to withdraw school within the first two weeks of the new semester are eligible for a 75% refund of tuition. Students who apply to withdraw during the third week of the new semester are eligible for a 50% refund of tuition. No refunds will be given after the third week of the semester

Contact information

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参考教材 Textbooks

课程名称 Courses	课本 Textbooks	符合该课程的中文水平 starting proficiency	目标水平 target proficiency
综合汉语一	《你好，中文 1》《你好，中文（汉字入门）》王骏、安娜著 上海交通大学出版社	Zero beginner or near-zero beginner	HSK 2/600 vocabulary
综合汉语二	《你好，中文 2》《你好，中文（汉字入门 续）》安娜、王骏著 上海交通大学出版社	HSK 2/600 vocabulary	HSK 3/1200 vocabulary
综合汉语三	《中级汉语（上）》吴剑锋、顾颖主编 上海交通大学出版社	HSK 3/1200 vocabulary	HSK3-4/1800 vocabulary