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## Guideline for 2025 Summer Chinese Course

### 1. Entry Requirements

- ① aged between 18 to 55
- ② in good health.

2. **Application period:** Mar. 1 to May 15, 2025

3. **Online Application:** <http://applychinese.sjtu.edu.cn>

4. **Study period:** June 30 to July 25, 2025

**Class Time:** Monday to Friday, 8:20 – 11:40

5. **Application fee:** RMB ¥450 (Nonrefundable)

**Tuition** RMB ¥5000 (Including optional course fee, each person can only choose one optional course; Textbook fees excluded)

6. **Courses** (A minimum number of 12 students is required to start a class)

(1) **Main courses:** (20 students per class on average with a placement test on the registration day)

- **Intensive Chinese** (4 levels: A to D) → [Appendix \(4\)](#)
- **Business Chinese** → [Appendix \(4\)](#);

(2) **Optional courses:**(A minimum number of 10 students is required to start a class, the specific subjects and the class time are subject to the actual arrangement of the university)

- **Once a week (Tue. or Thur.)** (90 minutes each time)  
Chinese calligraphy (control in 25 students per class)  
Tai Chi (control in 15 students per class)
- **Twice a week (Mon. & Wed.)** (90 minutes each time)  
Chinese Character (control in 30 students per class)

*\*Materials need to be purchased by oneself*

### 7. Procedure of and notes for application

- 1) Apply online at <http://applychinese.sjtu.edu.cn>. Register with your email address, sign in with your email address and initial password, choose "**Summer Program**", fill out all the required information.
- 2) Upload Documents:
  1. A photocopy of your passport page with personal information and photo. If you are already in China, please provide a photocopy of your valid Visa or Residence Permit as well. (jpg, ≤3MB)
  2. A photocopy of your recent photo (jpg, 2.2x2.8cm, 300 pixels/inch, ≤10k, Bareheaded).
- 3) The application fee could be paid online, or bank transfer or pay by credit/banking card in our office. Please DON'T transfer through ATM.

### 8. About Admission

- 1) \* Students must study on **student visa or Residence Permit**. Those who have no valid visa will not be allowed to enroll at SJTU. According to the latest regulations of China's Ministry of Education, if you are admitted to the university, we will issue **the electronic version of the Admission Notice and the electronic version of the Visa Application Form(DQ form)** . The electronic version of " Visa Application Form" needs to be downloaded by the applicant, and the electronic version of " Admission Notice " will be sent by email. Applicant can bring these documents with a valid ordinary passport to the Chinese Embassy or Consulate to apply for **a student visa**. Those who are already in China need to submit a copy of the visa page together with the other application documents.
- 2) All applicants should register at school on time. Absence on the registration day (excluding with the permission of the university) will be regarded as withdraw from this program.

- 3) The application documents will not be returned and the application fee is non-refundable. The tuition should be paid before or on registration day and it is non-refundable. If the student is not admitted due to unsuccessful document review, no refund of application fee will be made.

## 9. Accommodation:

**Limited off-campus accomodation. First come, first served.**

**Email: zhjinpo@sjtu.edu.cn**

Following the Article 39 of The Exit and Entry Administration Law of the People's Republic of China, for foreigners who reside or stay in domiciles other than hotels shall go through the registration formalities with the public security organs in the places of residence within 24 hours after the arrival. Please bring your passport and rental contract to the Xuhui Campus Student Service Center to get the "Registration Form for Off-campus Temporary Accommodation" (《校外临时住宿登记表》). Take this form to the local police station to apply for the "Registration Form of Temporary Residence" for overseas personnel (《境外人员临时住宿登记表》).

Also, one can use Self-help Declaration System for Overseas Personnel's Accommodation Registration to handle the matter. Scan the QR code below, select the language version, sign up and sign in



## 10. Contact us

Office Address: Room 105A, Lecture Building No.1, No. 1954 Huashan Road, Shanghai 200030, P.R. China

Tel: 0086-21-62932277

E-mail: [huhaiying2019@sjtu.edu.cn](mailto:huhaiying2019@sjtu.edu.cn)

Web-site: [ichinese.sjtu.edu.cn](http://ichinese.sjtu.edu.cn)

## Appendix(1)

### Insurance

According to the pertinent regulations of the Ministry of Education and the school, the school will exercise full-member insurance system for the international students. International students must cover the insurance in accordance with relevant national regulations and school requirements. Students who fail to purchase the insurance in accordance with the regulations shall cover the insurance within stipulated time, or they will not be recruited by the school; if the students have already studied in the school, then they shall be requested to quit school or rejected for registration.

Insurance Liabilities	Insurance Amount (Yuan) RMB	Age 6-69(International Student) Insurance Premium (Per person)				
		RMB160 for 1 month	RMB240 for 2 months	RMB320 for 3 months	RMB400 for 6 months	RMB800 for 1 year
Death/Disability	100000					
Medical treatment for accidental injury	20000					
Medical Treatment for Outpatient and Emergency Hospitalization	20000					
Medical Treatment	40000					

For more details, please visit web-site at: <http://www.lxbx.net/> or Tel: 400-810-5119 ext. 1  
Contact person in University: Tel: +86-21-62821076, Email: xwhelen@sjtu.edu.cn;

## Appendix (2) Payment Method

### 1. Online payment (Alipay /Wechat pay /Credit card)

Please login the application web: <http://applychinese.sjtu.edu.cn> with your student Number (HXXXXXXXXXXXXX). The password is the last 6 numbers of your passport number. If your student number is not HXXXXXXXXXXXXX, please pay in other ways.

### 2. Bank Remittance

Please **DON'T** transfer through ATM. Remark “application fee/tuition+ your full name+ Student ID number /online application number” when you transfer through the bank. Please email us receipt of the Remittance with the subject of name+summer course+overseas/domestic transfer, amount to [yanjunzhang@sjtu.edu.cn](mailto:yanjunzhang@sjtu.edu.cn)

### Remittance Information

Name	SHANGHAI JIAO TONG UNIVERSITY
A/C	439059226890
Bank	BANK OF CHINA, SHANGHAI JIAOTONG UNIVERSITY SUB-BRANCH
Bank Add	NO.800 DONG CHUAN ROAD,SHANGHAI, CHINA
Swift Code	BKCHCN BJ300
Addition	Please make a note: Full name of the Applicant + Online Application Number

## Appendix (3)

School address:

Main Entrance: **1954 Huashan Road** (near West Guangyuan Road, the motor vehicles not allowed)

Entrance No. 2: **125 West Huaihai Road** (near Metro Line 10 & 11, Jiaotong University Stop, entrance No.4)

Entrance No. 3: **655 Panyu Road** (near West Huaihai Road, motor vehicles allowed to enter)

Entrance No.5: **55 West Guangyuan Road** (near Huashan Road, motor vehicles allowed to enter. Metro Line 1, 9 & 11, Xujiahui Station, entrance No.18)

Xuhui Campus Map: <https://map.sjtu.edu.cn/>

## Appendix (4)

### Introduction of Intensive Chinese

This course is intended to train the communication skills of foreign students by focusing on topics closely related to their life, study and work in China. Students learn vocabulary, grammar rules, expressions and culture related topics which are useful in communication to improve their listening and speaking abilities.

This course is scheduled for four or six weeks with 4 class hours (1 class hour = 45 minutes) every day. There are 4 levels and placement test will be given on the registration day.

**Elementary: Target students:** students with no experience in learning Chinese

**Contents:** phonetic training, most commonly-used vocabulary and sentence patterns, and basic communication skills in daily life.

**Textbook:** *Quick Success in Oral Chinese: Introduction (Vol. 1)*

**Basic: Target students:** beginners mastering about Chinese 800 words

**Contents:** commonly-used vocabulary, special sentence patterns, compound sentences and communication skills in daily life and on other social occasions.

**Textbook:** *Quick Success in Oral Chinese: Basic*

**Intermediate: Target students:** intermediate level, mastering about Chinese 1500 words

**Contents:** frequently-used vocabulary, essential Chinese grammar and communication skills in daily life and on other social occasions.

**Textbook:** *Quick Success in Oral Chinese: Enhancement*

**Advanced: Target students:** intermediate level, mastering 2,000 to 2,500 Chinese words.

**Contents:** essential Chinese grammar and vocabulary, special sentence patterns and communication skills on more complicated social occasions.

**Textbook:** *Quick Success in Oral Chinese for Intermediate*

## Appendix (4)

### Business Chinese (Intermediate) - Introduction

#### 1) Objective and prerequisites

It is suitable for learners who have already had about 1000 hours of Chinese learning experience and are interested in business Chinese, and requires learners to have preliminary listening, speaking, reading and writing skills and the ability to use Chinese for daily communication.

#### 2) Learning goals and teaching methods

Integrating listening, speaking, reading and writing into one, the course provides rich business situations around business topics such as going to the bank, renting and buying a house, property management and services, market research, marketing, corporate culture, etc. to help students master relevant words and expressions and reach the level of using Chinese to communicate more effectively in business activities.

#### 3) Textbook:

《卓越汉语商务致胜3》主编 王惠玲、周红 外语教学与研究出版社 2013年1月第1版

## Appendix (5): How to get the DQ Visa Application form

According to the Chinese Ministry of Education, the paper version of the JW202/DQ visa application form will not be issued, and students are required to download this paper by themselves. Students need to visit the "study in China" official web (<https://www.studyinchina.edu.cn>), click "Visa Application", and input the required information to download the JW202/DQ form. Students study in China for more than 180 days will get the JW202 form, and students study in China for less than 180 days will get the DQ form.

The screenshot shows the 'Study in China' website interface. At the top, there is a navigation menu with 'Visa Application' highlighted. Below the menu, a large banner image features a group of smiling students. A blue arrow points from the 'Visa Application' menu item to a 'How to Apply JW201/202/DQ' button on the banner. To the right, a sidebar contains a 'Visa Application' section with a 'How to Apply JW201/202/DQ' link. Further right, a breadcrumb trail shows 'Location: Home / Visa Application / JW201/202/DQ'. Below this, there are two links: 'JW201/202/DQ Electronic Certificate Download' and 'JW201/202/DQ Certificate Security Verification'. At the bottom right, there are navigation buttons for 'First', 'Previous', and '1'.

### Confirmation Form for Study in China Download

\* Passport Name :

\* Passport Number :

\* Email:

\* Verification Code:  Wq9Ex

\* Random Code:  Get random code

Inquire
Reset

**Notice:**

1. Here you can only query and download the electronic certificate of the JW201/JW202/DQ form.
2. The enquiry of the electronic certificate of JW201/JW202/DQ form requires the consent of the owner.
3. The electronic certificate of JW201/JW202/DQ form shall not be used against the will of the owner.
4. For holders of JW202/DQ form, passport name, passport number, email address and other information shall be consistent with the information filled in the application material you submitted to the university applied.
5. For holders of JW201 form, passport name, passport number, email address and other information shall be consistent with the application submitted in the "Chinese Government Scholarship Information System".

1) Passport name, passport number and email address must be consistent with the application form. Enter the verification code and click to get the random code. The random code will be sent to the email, and you need to fill it in time after receiving it. The validity period of the verification code and random code is 10 minutes. Please click again after the expiration.



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### 外国留学人员来华签证申请表下载

\* 护照姓名:

\* 护照号码:

\* 电子邮箱:

\* 验证码:  302MG

\* 随机码:  获取随机码

查询
重置

**注意:**

1. 此处只能查询下载JW201/JW202/短期来华留学生信息表电子证照。
2. 查询JW201/JW202/短期来华留学生信息表电子证照需经权利人同意。
3. JW201/JW202/短期来华留学生信息表电子证照不得用于违背权利人意愿之用途。
4. JW202/DQ持有者所录入护照姓名、护照号码、电子邮箱等信息须与其提交至学校的申请材料保持一致。
5. JW201持有者所录入护照姓名、护照号码、电子邮箱等信息须与其在“中国政府奖学金来华留学管理信息系统”中提交的申请一致。

2) After the information is completed, click the query to jump to the certificate download page, click the download button to complete the download. Please download in PDF format, send to your email and save. The maximum number of downloads per certificate is 10. Please do not download the license repeatedly. It is recommended to use the PC.

Return

**My Certificate** \*\*\*\*\* VALENTINA  
753\*\*\*\*68

1.The maximum times of operation (downloading) of a single certificate is 10;  
2.Successfully performed once, the remaining times of certificate operations will be reduced by 1;  
3.The remaining times of certificate is 0, and the downloading and sending operations cannot be performed.  
\*\*\*Please perform actions as required\*\*\*

Certificate Name	Operation	Certificate Number	Validity Range	Host Institution	Issue Date	Remaining Times
JW202	Download	123****71	2023-05-04-长期		2023-05-04	10



## Appendix (6): Q&A

### 1. How should the application fee and the tuition be paid?

- 1) Registration fee can be paid online or via bank transfer.
- 2) Tuition fee: can be paid in advance or online, or by card POS on the day of registration.

### 2. Does Shanghai Jiao Tong University provide certificates and transcripts?

Students are required to attend classes every day and take the final exam. Certificates and transcripts will be provided upon the completion of the courses.

### 3. Are teenagers aged between 16 and 17 years eligible for the program?

No, they cannot. The applicants should be aged between 18-55.

### 4. Can I enter China with a Tourist Visa, a Family Visitor Visa or a Business Visa, etc.?

#### Can I study in China without a student visa?

No. Those who have no valid student visa (X1/X2) or Residence Permit will be rejected to enroll or study at SJTU. Tourist Visa, Family Visitor Visa and Business Visa cannot be changed into Student Visa in China.

For more details, please contact [clpvisa@sjtu.edu.cn](mailto:clpvisa@sjtu.edu.cn)