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## Guideline for 2023 Summer Chinese Course

### 1. Entry Requirements

- ① aged between 18 to 55
- ② in good health.

2. **Application period:** Mar. 10 to April 30, 2023

3. **Online Application:** <http://applychinese.sjtu.edu.cn>

4. **Study period:** June 19 to July 14, 2023 (Monday to Friday)

5. **Application fee:** RMB ¥450

**Tuition** RMB ¥3850

6. **Courses**(A minimum number of 12 students is required to start a class)

(1) **Main courses:** designed for 20 students per class on average with a placement test on the registration day)

- **Intensive Chinese** (4 levels: A to D) → [Appendix \(4\)](#)
- **Business Chinese** → [Appendix \(4\)](#);

(2) **Optional courses:**(A minimum number of 10 students is required to start a class)

- **Once a week (Tue. or Thur.)** (90 minutes each time)  
Chinese calligraphy (control in 25 students per class)  
Tai Chi (control in 15 students per class)
- **Twice a week (Mon. & Wed.)**(90 minutes each time)  
Chinese Character (control in 30 students per class)

### 7. Procedure of and notes for application

- 1) Apply online at the website: <http://applychinese.sjtu.edu.cn>. Register with your email address, sign in with your email address and initial password, choose "Short-term Course", fill out all the required information.
- 2) Upload Documents:
  1. A photocopy of your passport page with personal information and photo. If you are already in China, please provide a photocopy of your valid Visa or Residence Permit as well. (jpg, ≤3MB)
  2. A photocopy of your recent photo (jpg, 2.2x2.8cm, 300 pixels/inch, ≤10k, Bareheaded).
- 3) The application fee could be paid online, or bank transfer or pay by credit/banking card in our office. Please DON'T transfer through ATM.
- 4) The university will issue an Admission Notice and Visa Application for Study in China (JW202 form) to those who are accepted. Applicant should bring these documents with a valid ordinary passport to the Chinese Embassy or Consulate to apply for a student visa and report at school on time. Those who are already in China need to submit a copy of the visa page together with the other application documents.
- 5) All applicants should register on June 18, 2023 in Shanghai Jiao Tong University. Absence on the registration day (excluding with the permission of the university) will be regarded as withdraw from this program.
- 6) The application documents will not be returned and the application fee is non-refundable. The tuition should be paid before or on registration day and it is non-refundable.
- 7) If the student is not admitted due to unsuccessful document review, no Admission Notice or visa documents will be issued and no refund of application fee will be made.

### 8. Textbooks and optional courses

- 1) Textbooks: approx. RMB ¥100 per person
- 2) Optional courses: 4 weeks: RMB ¥300 per person per course, materials and textbook fee excluded

## 9. Extracurricular activities (The fee may vary with the market price)

A group will be composed of 15 students at minimum.

- Huangpu River Night Cruise (June 30), RMB ¥230 per person
- Acrobatics Show (July 6), RMB ¥200 per person.

## 10. Accommodation:

No on-campus accommodation for non-degree Chinese Language Program Students. Following the Article 39 of The Exit and Entry Administration Law of the People's Republic of China, for foreigners who reside or stay in domiciles other than hotels shall go through the registration formalities with the public security organs in the places of residence within 24 hours after the arrival. Please bring your passport and rental contract to the Xuhui Campus Student Service Center to get the "Registration Form for Off-campus Temporary Accommodation" (《校外临时住宿登记表》). Take this form to the local police station to apply for the "Registration Form of Temporary Residence" for overseas personnel (《境外人员临时住宿登记表》).

Also, one can use Self-help Declaration System for Overseas Personnel's Accommodation Registration to handle the matter. Scan the QR code below, select the language version, sign up and sign in



## 11. Payment: See Appendix (2)

## 12. Contact us

International Office, The school of Humanities, SJTU

Office Address: Room#105A, Lecture Building No.1, No. 1954 Huashan Road, Shanghai

Tel: 0086-21-62932277、62822019、62820638、62821015、62821079

E-mail: [lixiaoxuan@sjtu.edu.cn](mailto:lixiaoxuan@sjtu.edu.cn)

Web: [ichinese.sjtu.edu.cn](http://ichinese.sjtu.edu.cn)

## Appendix(1)

### Insurance

According to the pertinent regulations of the Ministry of Education and the school, the school will exercise full-member insurance system for the international students. International students must cover the insurance in accordance with relevant national regulations and school requirements. Students who fail to purchase the insurance in accordance with the regulations shall cover the insurance within stipulated time, or they will not be recruited by the school; if the students have already studied in the school, then they shall be requested to quit school or rejected for registration.

Insurance Liabilities	Insurance Amount (Yuan) RMB	Age 6-69(International Student) Insurance Premium (Per person)				
		RMB160 for 1 month	RMB240 for 2 months	RMB320 for 3 months	RMB400 for 6 months	RMB800 for 1 year
Death/Disability	100000					
Medical treatment for accidental injury	20000					
Medical Treatment for Outpatient and Emergency Hospitalization	20000					
Medical Treatment	40000					

For more details, please visit web-site at: <http://www.lxbx.net/> or Tel: 400-810-5119 ext. 1  
Contact person in University: Tel: +86-21-62821017, Email: [daixing@sjtu.edu.cn](mailto:daixing@sjtu.edu.cn); [zhjinpo@sjtu.edu.cn](mailto:zhjinpo@sjtu.edu.cn)

## Appendix (2) Payment Method

### 1. Online payment (Alipay /Wechat pay /Credit card)

Please login the application web: <http://applychinese.sjtu.edu.cn> with your student Number (XXXXXXXXXXXXXX). The password is the last 6 numbers of your passport number. If your student number is not XXXXXXXXXXXXX, please pay in other ways.

### 2. Bank Remittance

Please **DON'T** transfer through ATM. Remark “application fee/tuition+ your full name+ Student ID number /online application number” when you transfer through the bank. Please email us receipt of the Remittance with the subject of name+summer course+overseas/domestic transfer, amount to [clpvisa@sjtu.edu.cn](mailto:clpvisa@sjtu.edu.cn)

### Remittance Information

Name	SHANGHAI JIAO TONG UNIVERSITY
A/C	439059226890
Bank	BANK OF CHINA, SHANGHAI JIAOTONG UNIVERSITY SUB-BRANCH
Bank Add	NO.800 DONG CHUAN ROAD,SHANGHAI, CHINA
Swift Code	BKCHCN BJ300
Addition	Please make a note: <b>tuition fee/application fee</b> +Full name + Application Number

## Appendix (3)

School address:

Main Entrance: **1954 Huashan Road** (near West Guangyuan Road, the motor vehicles not allowed)

Entrance No. 2: **125 West Huaihai Road** (near Metro Line 10 & 11, Jiaotong University Stop, entrance No.4)

Entrance No. 3: **655 Panyu Road** (near West Huaihai Road, motor vehicles allowed to enter)

Entrance No.5: **55 West Guangyuan Road** (near Huashan Road, motor vehicles allowed to enter. Metro Line 1, 9 &11, Xujiahui Station, entrance No.18)

Xuhui Campus Map: <https://map.sjtu.edu.cn/>

## Appendix (4)

### Introduction of Intensive Chinese

This course is intended to train the communication skills of foreign students by focusing on topics closely related to their life, study and work in China. Students learn vocabulary, grammar rules, expressions and culture related topics which are useful in communication to improve their listening and speaking abilities.

This course is scheduled for four or six weeks with 4 class hours (1 class hour = 45 minutes) every day. There are 4 levels and placement test will be given on the registration day.

**Elementary: Target students:** students with no experience in learning Chinese

**Contents:** phonetic training, most commonly-used vocabulary and sentence patterns, and basic communication skills in daily life.

**Textbook:** *Quick Success in Oral Chinese: Introduction (Vol. 1)*

**Basic: Target students:** beginners mastering about Chinese 800 words

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**Contents:** commonly-used vocabulary, special sentence patterns, compound sentences and communication skills in daily life and on other social occasions.

**Textbook:** *Quick Success in Oral Chinese: Basic*

**Intermediate: Target students:** intermediate level, mastering about Chinese 1500 words

**Contents:** frequently-used vocabulary, essential Chinese grammar and communication skills in daily life and on other social occasions.

**Textbook:** *Quick Success in Oral Chinese: Enhancement*

**Advanced: Target students:** intermediate level, mastering 2,000 to 2,500 Chinese words.

**Contents:** essential Chinese grammar and vocabulary, special sentence patterns and communication skills on more complicated social occasions.

**Textbook:** *Quick Success in Oral Chinese for Intermediate*

## Appendix (4)

### Business Chinese (Intermediate) - Introduction

#### 1) Objective and prerequisites

It is suitable for learners who have already had about 1000 hours of Chinese learning experience and are interested in business Chinese, and requires learners to have preliminary listening, speaking, reading and writing skills and the ability to use Chinese for daily communication.

#### 2) Learning goals and teaching methods

Integrating listening, speaking, reading and writing into one, the course provides rich business situations around business topics such as going to the bank, renting and buying a house, property management and services, market research, marketing, corporate culture, etc. to help students master relevant words and expressions and reach the level of using Chinese to communicate more effectively in business activities.

#### 3) Textbook:

《卓越汉语商务致胜3》主编 王惠玲、周红 外语教学与研究出版社 2013年1月第1版

## Appendix (5): Q&A

### 1. How should the application fee and the tuition be paid?

1) Registration fee of \$450: can be paid online or via bank transfer. Payment is required at the time of online registration, and the registration form can only be submitted after payment of the registration fee.

2) Tuition fee: can be paid in advance or online, or by card POS on June 18, 2023 (Sunday), the day of registration. Also apply for textbooks, elective course fees and extracurricular activities: Optional items. payable at the time of registration on Sunday, June 18, 2023.

### 2. Does Shanghai Jiao Tong University provide certificates, transcripts, and transfer credits?

Students are required to attend classes every day and take the final exam. Certificates and transcripts will be provided upon the completion of the courses.

### 3. When and where to register?

When: June 18, 2023 (8:30 a.m. to 4:00 p.m.)

Where: Lecture Building No.1, Xuhui Campus. (Marked as 23 on the Xuhui Campus Map) with the **Passport and Admission Notice**.

### 4. Are teenagers aged between 16 and 17 years eligible for the program?

No, they cannot. The applicants should be aged between 18-55.

**5. Can I enter China with a Tourist Visa, a Family Visitor Visa or a Business Visa, etc?**

**Can I study in China without a student visa?**

No. Students must study with student visa in China. The student visa does not have any working permission. Those who have no valid student visa (X1/X2) or Residence Permit on the passport will be rejected to enroll or study at SJTU.

Tourist Visa, Family Visitor Visa and Business Visa cannot be changed into Student Visa in China.

For more details, please contact : Tel:+86-21-62821015 and Email: [clpvisa@sjtu.edu.cn](mailto:clpvisa@sjtu.edu.cn)

**In case of discrepancy, the detailed arrangement for curriculum and extracurricular activities on the registration day shall prevail.**

**2023 Summer Chinese Course Timetable**

Week	Date		Morning (8:20 - 11:40)	Afternoon (12:55 - 14:25)	Notice	
1 <sup>st</sup> week	SUN.	June 18	*Registration *Payment for tuition *Placement test (8:30 to 16:00)			
	MON.	June 19	Chinese Lesson	Optional course		
	TUE.	June 20	Chinese Lesson	Optional course		
	WED.	June 21	Chinese Lesson	Optional course		
	THU.	June 22	Dragon Boat Festival vacation (June 25 to make up for classes)			
	FRI.	June 23				
2 <sup>nd</sup> week	MON.	June 26	Chinese Lesson	Optional course		
	TUE.	June 27	Chinese Lesson	Optional course		
	WED.	June 28	Chinese Lesson	Optional course		
	THU.	June 29	Chinese Lesson	Optional course		
	FRI.	June 30	Chinese Lesson		Huangpu river nightscape (optional/provisional)	
3 <sup>rd</sup> week	MON.	July 3	Chinese Lesson	Optional course		
	TUE.	July 4	Chinese Lesson	Optional course		
	WED.	July 5	Chinese Lesson	Optional course		
	THU.	July 6	Chinese Lesson	Optional course	Acrobatics Show (optional in the evening/provisional)	
	FRI.	July 7	Chinese Lesson			
4 <sup>th</sup> week	MON.	July 10	Chinese Lesson	Optional course		
	TUE.	July 11	Chinese Lesson	Optional course		
	WED.	July 12	Chinese Lesson	Optional course	Final Exam	
	THU.	July 13	Chinese Lesson	Optional course		
	FRI.	July 14	Chinese Lesson		Four-week program students take photos, get transcripts and certificates at Lecture Building No.1 (12:00 - 13:30)	